

1. EXECUTIVE SUMMARY

This document presents the **composition** of the IT2Rail Consultative Bodies, and defines their **mandate** and their **working procedures**. The IT2Rail Consultative Bodies are the Advisory Board (“AB”) and the 2 Expert Groups (“EG”s) – **EG Ethical, Privacy and Security** and **EG End Users**. These 3 Consultative Bodies will liaise with the IT2Rail Management Committees and relevant Work Packages (“WP”s), as their inputs will be sought for a large variety of topics. The recommendations will concern not only the case of the project, but also the later implementation of these services into real-life environments by Shift2Rail (also referred to as S2R).

The **Advisory Board**, defined as a high-level strategic group, is composed of the project representatives (UITP, UNIFE, Thales, the EC) and external experts, the latter being top-level managers from relevant stakeholders, possibly including non-EU representatives. There will be a maximum of 8 other high-level members.

The two **Expert Groups** comprise:

- The **End Users’ Expert Group**, composed of:
 - The project partners’ representatives;
 - Experts from operators, authorities and passengers’ representatives – indicatively 10 experts).
- The **Ethical, Privacy & Security Expert Group**, composed of the project partners’ representatives and a number of independent external experts in individual rights (privacy, data protection, etc.), security, ethical and societal topics – indicatively 5 experts.

The overview of the meetings’ schedule is defined based on the general development of the project, avoiding any fixed schedule, in order to ensure the necessary flexibility. Tentatively, the experts groups will meet throughout the lifetime of the project as follows:

- 3 Meetings proposed for the Advisory Board;
- 5 Meetings proposed for the End Users’ Expert Group;
- 5 Meetings proposed for the Ethical, Privacy & Security Expert Group;
 - The EGs’ meetings can be organized either separately or jointly, according to the project developments and needs.

Each evolution of this document, including the composition of the consultative Bodies, that could change, will be translated into a new version.